

Surveillance Systems Integration, Inc.
Job Advertisement

Since 2002, Surveillance Systems Integration, Inc. (SSI) has been a leading integrator and provider of state of the art video security products and solutions. With approximately 50 employees in five states, SSI is an “at-will” equal opportunity employer and will not discriminate against any employee or applicant, including all classes protected by federal, state, and local laws in an unlawful manner. This job advertisement is subject to change and/or revocation without notice or cause.

Available Position

- *Project Manager – Level 2.* This position is based out of SSI's corporate office in Placer County (Rocklin) CA.

Position & Description:

The Project Manager’s primary function is to manage multiple, concurrent security system installation projects of varying sizes (across states) by directing internal and external resources to meet our high standards and customer expectations. The Project Manager is responsible for planning, executing and evaluating projects according to predetermined timelines and budgets. This position achieves operational objectives by contributing information and recommendations to strategic plans and reviews; preparing and completing action plans; implementing production, productivity, quality, and customer-service standards; resolving problems; determining system improvements; and implementing change. The Project Manager reviews system designs, site configurations and installation schedules to ensure project goals will be achieved. This position also proactively plans, schedules and controls installation process from start to finish to ensure that ethical and profitable installation practices, meeting contracted and applicable code requirements, are employed.

General Qualifications:

- At least three (3) years experience managing projects
- At least five (5) years experience in the digital security industry
- Resourceful, well-organized, highly dependable, efficient and detail oriented.
- Ability to sit in a chair for up to 8 hours per day. Ability to lift up to 20 pounds unassisted.

Various Duties, Roles & Responsibilities:

Manage projects from start to end	Supervise sub-contractors	Ability to perform installation as required
Facilitate delivery of objectives	Develop project schedules	Read and evaluate installation plans
Communicate project status	Develop project implementation plan	Attend vendor specific trainings

Required Industry/Trade/Field Experience, Skills & Knowledge:

Microsoft Office Family or Products	Proficient in Windows XP	Proficient in Windows 7
High Energy	Reporting Skills	Highly Organized
Strong knowledge of surveillance systems	Highly Organized	Customer Focused
Ability to travel via commercial airline	Ability to travel to clients sites	Strong knowledge of Access Control

Educational Requirements:

- High School Diploma or certified equivalent (GED) along with good skills related to reading, writing, and basic math.

Duration, Hours & Wage:

This is an "at will" "Exempt (Salary)" position as related to the California Department of Industrial Relations and the Company's Employee Policy Handbook. You are expected to work the required hours as outlined to fulfill needed responsibilities. Certain travel may be required which could be local or national. For this position, initial pay is based on education, experience, and skill relative to the specific job, field, knowledge requirement, and work to be performed. Initial pay will range from \$40K-\$60K annually. Increases in pay are at the sole discretion of management. As this is just a brief summary, please consult the Employee Policy Handbook for further detail.

Benefits:

- Qualified regular (non-new) employees may be eligible to accrue Paid Time Off (“PTO”). Such PTO is generally used during periods of absence, such as for sickness, vacation, or other unpaid time away from the workplace.
- Qualified eligible employees may be able to accrue Paid Sick Leave (“PSL”). Such PSL is generally used during periods of absence for sickness.
- Benefits are available to qualified candidates. Employee must continue full-time status to retain benefit coverage.
- No retirement plans are available through the Company at this time.

How to Apply:

- Complete a Surveillance Systems Integration application available at www.ssicctv.com. *No phone calls please.*
- All applicants must mail or hand deliver the completed employment application along with resume to:
Surveillance Systems Integration, Inc. Attn: Human Relations, 4465 Granite Drive #700, Rocklin, CA 95677
- Individuals selected for interviews will be notified within 30 days of receipt. Individuals not selected will NOT be notified.

This Job Advertisement is designed to briefly outline the advertised position and does not fully reflect all aspects SSI employment. Additional information will be provided to hired employee via the Company’s Employee Policy Handbook and other Company personnel information for new hires.

NOTE: *This is a non-binding job advertisement for SSI, an “at-will” employer, and is subject to revocation and/or change at any time without cause or notice. Responding to this advertisement does not guarantee interview or offer of employment.*